

## CONTENT

ITEM	DESCRIPTION	PAGE
1	Declaration of Commitment	1
2	Policy Statement	1
3	Objectives	2
4	Action Plan	2
5	Resources & Costs	3
6	Management	4
	Glossary of Energy Terms	
A	Appendix	
A1	Schedule of Buildings & Equipment	A1
A2	Summary of Fuel Consumption	A2
A3	Specific Energy Analysis	A3
A4	Specific Environmental Impact Analysis	A4
A5	Performance Indicators (Bench Marking)	A5

# DRAFT ENERGY MANAGEMENT POLICY

## 1.0 DECLARATION OF COMMITMENT

*Your Energy Policy Mission Statement*

*YOUR COMPANY is committed to energy & environmental efficiency.  
.....*

## 2.0 AIMS

*It is the aim of The YOUR COMPANY to effectively manage its energy consumption & cost, in such a way as to: -*

### 2.1 **Protect our local and global environment.**

*The Company is aware that all consumption of energy resources has an environmental impact both locally and globally. YOUR COMPANY is committed to "**Thinking Globally and acting Locally**", as encouraged by the United Nations Convention on Climate Change<sup>1</sup>.*

### 2.2 **Improve cost effectiveness, living and working conditions.**

*As a service provider we are always open to ways that will improve the living conditions of our clients and the working conditions of our staff, where this can be done in a cost-effective way.*

### 2.3 **Avoid Unnecessary Expenditure**

*We are conscious of expenditure of public money in the delivery of services for the public good. . Therefore we feel a responsibility to avoid all unnecessary expenditure.*

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<sup>1</sup> Agenda 21, Earth Summit, Rio de Janeiro, 1992

## **DRAFT ENERGY MANAGEMENT POLICY**

### **3.0            OBJECTIVES**

In order to implement its Code Of Practice the following objectives have been identified: -

- 3.1            Use All Energy Efficiently
- 3.2            Reduce Energy Related Emissions, Particularly CO<sub>2</sub>
- 3.3            Promote the Use of Renewable Energy Resources
- 3.4            Purchase All Energy At The Most Economic Cost.
- 3.5            Purchase All Energy from environmental y sound sources

### **4.0            ENERGY PLANS**

In order to meet these objectives the Energy Manager shall submit an "Annual Energy Plan" of recommendations / projects to be undertaken during the forthcoming year.

The Energy Manager shall also present a three or five-year Energy Plan that will include items which may not normally be considered for funding from an annual budget. The Energy Plan will form part of the Energy Code of Practice for the organisation.

The Annual Energy Plan will include: -

- A costed programme of works.
- Details of energy consumption reductions
- Details of the environmental benefits.
- Details of the financial benefits.
- Project(s) timetables with milestones.
- Allocation of responsibilities to personnel.

#### **4.1            Energy Plan Review**

The energy manager will present a review of the Annual Energy Plan to the Special Policy Committee on Environment & Emergency Services. The annual review will identify progress on projects and targets identified.

## **5.0            RESOURCES & COSTS**

### **5.1    Energy Management**

YOUR COMPANY recognises the need to commit resources to Energy Management. The Company will annually review the investment requirement.

### **5.2    Staff Training**

YOUR COMPANY recognises the need for ongoing staff training. Staff training programmes will be prepared and presented by the Energy Manager. The date and time of staff training modules will be co-ordinated with the manager of Human Resources and the relevant departmental managers.

### **5.3    Action Plans**

YOUR COMPANY is committed to providing the financial and human resources, required, to implement the projects detailed in the Energy Action Plans, as approved by the Energy Committee (see 6.2).

The Council's guidelines for project approval will be:

#### **5.3.1   Short - Medium Term Projects**

These projects are considered to have an individual cost of less than € 10,000 and / or payback period of less than one year. Approval for these projects may be authorised by the Energy Management Committee.

#### **5.3.1   Medium - Long Term Projects**

These projects are considered to have a cost of greater than € 10,000 and / or payback period of less than five years.. Approval for these projects must be sought from the board of managers

## 6.0 MANAGEMENT

### 6.1 Energy Manager

Responsibility for overall energy management will be with the manager of the Limerick Clare Energy Agency. The Energy Manager will meet with *Chairperson of the Energy Management Committee* every month to discuss any energy related issues. The energy Manager will present a quarterly report, detailing energy consumption cost and consumption, against predetermined targets.

### 6.2 Energy Management Committee

Responsibility for formulating and implementing the Energy Management Code of Practice lies with the Energy Management Committee. The Energy Management Committee members are:

Chairperson,	Name & Position
Secretary	Name & Position
Energy Manager	Name & Position
Member	Name & Position

### 6.3 Energy Consumption

Responsibility for energy consumption resides with the relevant energy consumer nearest to the point of use. The consumer is accountable to a budget holder for that consumption.

### 6.4 Energy Cost

Responsibility for energy cost resides with the budget holder nearest the point of use, who is directly accountable to the relevant Director of Services, for such expenditure.

### 6.5 Management Review

All energy management activities will be subject to periodic review. The energy manager will indicate progress towards meeting the organisation's objectives as detailed in the Energy Action Plans. The projects will be evaluated in terms of value for money and benefits accrued. The environmental implications of the works carried out, will also be presented.

**GLOSSARY OF TERMS**

**DRAFT ENERGY MANAGEMENT POLICY**

**SCHEDULE OF BUILDINGS & EQUIPMENT**

DRAFT ENERGY MANAGEMENT POLICY

**SUMMARY OF FUEL CONSUMPTION(S)**

DRAFT ENERGY MANAGEMENT POLICY

**SPECIFIC ENERGY ANALYSIS**

DRAFT ENERGY MANAGEMENT POLICY

**SPECIFIC ENVIRONMENTAL IMPACT ANALYSIS**

DRAFT ENERGY MANAGEMENT POLICY

**PERFORMANCE INDICATORS (Bench Marking)**